

China Grove Middle Discipline Matrix

Teacher Handled with Intervention		Administration Handled with Intervention	
Classroom Violations (No minor referral. Handled in the classroom)	Minor Violations (Minor Incident completed in Ed Handbook)	Major Violations (Major Incident Form Completed in Educator's Handbook)	Illegal Violations (Notify administrator immediately/ Major Incident Form Completed in Educator's Handbook)
<ul style="list-style-type: none"> Running Loud voices/yelling Inappropriate dress Off-Task Behavior (i.e. noise making, out of seat) Missing, late, or incomplete work Inappropriate bathroom behavior Chewing gum or eating without permission Impeding personal space Redirects from an unauthorized area Name calling Reminder of school rules <p style="color: red;">The 4th incidental infraction (not all in the same class) will be recorded as a minor referral and follow minor discipline referral consequences.</p>	<ul style="list-style-type: none"> Repeated/Intentional disrespect to faculty/staff and other adults Lying/cheating Non-directed profanity Throwing small objects Repeated outbursts/ disruptions in class Refusal to work Inappropriate language between students Inappropriate item (ex. toys or other non-school distractions) Electronic device violation Not keeping hands, feet or objects to self Taunting/teasing Disrespect of faculty/staff Unable to redirect in an unauthorized area 	<ul style="list-style-type: none"> Direct, inappropriate language/gestures Tardy or skipping class Fighting/physical aggression to cause harm Disruptive Behavior Insubordination (refusal to follow direction of adult) Property destruction/misuse Reference in conversation, writing or pictures to weapons of acts of violence Harassment/bullying (repeated intentional putdowns) Severe internet misuse, cyberbullying or social media impact on building Forgery, theft or extortion Medication protocol (all meds through nurse, not student to student) Communicating threats to student or staff Possession of vape/tobacco 4th Minor Offense 	<ul style="list-style-type: none"> Alcohol/Drug use, possession and/or distribution Paraphernalia Weapon use/possession Bomb threat Combustibles Extreme property damage/ vandalism assault/threats (verbal/physical)
The teacher addresses the behavior using classroom management strategies such as: <ul style="list-style-type: none"> 4 Questions Proximity Control Nonverbal cue to correct behavior Private conference with student (classroom or hallway) "Behave Out" with another teacher/team member on your grade level Loss of privilege/logical consequence In-class modified seating In-class timeout/refresh space Model correct behavior 			
Steps: Teacher handled Record in student communication log and contact parents regarding inappropriate behavior (Recorded 2 times in Panorama)	1st Minor Offense: EH Minor Incident Report/Parent Contact 2nd Minor Offense: EH Minor Incident Report/Parent Contact; Counselor Referral (Recorded in Panorama) 3rd offense: Lunch Detention	All Major Offenses: Major Referral; Administration handles	Contact School Administration Immediately

China Grove Middle School Discipline Interventions and Response for Major Behaviors:

Major Violations

(Referred/Major Incident Form Completed in Educator's Handbook; Parent contact for all)

Offense	Discipline Response
Direct, inappropriate language/gestures (Cursing at a staff member)	1st offense: Admin conference / 1 Day ISS 2nd offense: 2 day ISS 3rd offense: 2-3 days ISS
Tardy* (First three tardies, refer to tardy policy)	1st offense: (4th Tardy) Admin Conference 2nd offense: (5th Tardy) ISS for period 3rd offense: (6th Tardy) 1 day ISS
Skipping class (10+ minutes late without reasonable cause)	1st offense: Admin Conference/ISS for period 2nd offense: 1 day ISS 3rd offense: Admin Discretion
Instigating a fight	1st offense: 1 day OSS 2nd offense: 3 days OSS 3rd offense: 5 days OSS
Fighting *All student-student altercations require reentry/mediation with Student Services upon return	1st offense: 5 days OSS 2nd offense: 10 days OSS
Aggressive Behavior (Inappropriate or intended physical contact meant to harm)	1st offense: Admin Conference / 1 Day ISS 2nd offense: 1-2 Day ISS or 1 Day OSS 3rd offense: 3 Day ISS or 2 Day OSS
Disruptive Behavior (continually disrupts, disturbs, or interferes with a productive learning environment) ** <i>Follow minor referral protocol for 1st - 3rd offenses</i>	1st offense: Admin Conference / 1 Day ISS 2nd offense: 1 - 2 Day ISS or 1 Day OSS 3rd offense: 3 Day ISS or 2 Day OSS
Insubordination (refusal to follow the direction of an adult)	1st offense: Admin conference / Restorative practice 2nd offense: 1 Day ISS / Guidance Contact 3rd offense: 2+ Days ISS 4th and beyond: OSS / Admin Discretion
Possession of Vape/ Use of Vape	1st offense: 5-10 Days OSS & tobacco assessment 2nd and beyond: 5-10 Days OSS

Reference in conversation, writing or pictures to weapons or acts of violence (non-threatening)	1st offense: Guidance intervention 2nd offense: Admin conference 3rd offense: Guidance safety plan
Reference in conversation, writing or pictures to weapons or acts of violence (threatening harm to others) and/or communicating threats to students or staff	1st offense: 3 days OSS 2nd offense: 5 days OSS 3rd offense: 10 days OSS
Harassment/Bullying/Cyberbullying (Repeated intimidation of others by a real or threatened action of physical, verbal, written, or emotional abuse.) *Guidance will determine bullying **Need to have at least 3 previously minor documented incidents, not just bullying.	1st offense: Guidance Conference / 1 Day OSS 2nd offense: 3 days OSS; Guidance safety plan 3rd offense: 5 days OSS; Guidance safety plan
Severe internet misuse or inappropriate use of school technology	1st offense: Admin conference, loss of privileges for 48 hours 2nd offense: loss of privileges for 1 week; student provided with paper copies 3rd offense: Loss of privileges remainder of quarter or up to and including permanent loss
Forgery, theft or extortion	1st offense: 3 days ISS 2nd offense: 1 day OSS 3rd offense: 3+ days OSS
Medication protocol (all meds through nurse, not student to student)	1st offense: 1 day ISS 2nd offense: 3 day ISS 3rd offense: 1 or more OSS
Gang activity/Hazing *Students incur this consequence and consequences related to more severe behavior (fighting, etc)	1st offense: Guidance and administration intervention / 5-10 Days OSS 2nd and beyond: 5-10 Days OSS *All gang activity suspensions require reentry/mediation with Student Services upon return
4th minor offense	1st offense: Admin conference 2nd offense: 1 day ISS; Restorative student-staff 3rd offense: 3 days ISS; Restorative student-staff
illegal Violations (Notify administrator immediately/ Major Incident Form Completed in Educator's Handbook) *All require Guidance Safety Plan and Reentry Conference	
Alcohol/Drug use, possession and/or distribution/paraphernalia	1st offense: 5-10 days OSS; contact parent and SRO/law enforcement 2nd offense: Referral to restorative; 5-10 days OSS; contact parent and SRO/law enforcement
Weapon use/possession	10 days OSS and referral to Restorative / Possible long-term suspension
Bomb threat	10 days OSS and reentry conference with safety plan

Combustibles	5-10 days OSS and reentry conference with safety plan
Extreme property damage/ vandalism (over \$1,000)	1st offense: 3-5 days OSS 2nd offense: 10 days OSS
Assault	5-10 days OSS and referral to Restorative